

City of Big Bear Lake



BUILDING AND SAFETY DIVISION

REQUIREMENTS PERTAINING TO TENTS AND CANOPIES

Tents over 200 square feet in area, and canopies over 400 square feet in area shall not be erected until a building permit has been issued. Prior to the issuance of a building permit for the erection of a tent over 200 square feet in area, or a canopy over 400 square feet in area, the applicant shall submit to the Building and Safety Division 3 sets of plans and calculations containing the information listed as follows:

- A. A fully dimensioned site plan showing the location of the tent with relationship to all property lines, existing buildings, other canopies and or membrane structures, roadways and access aisles. The site plan shall also clearly delineate the location and width of all emergency vehicle access aisles or roadways.
- B. A fully dimensioned floor plan identifying the use and size of each area within the tent. The size and location of all seating areas, dance floor areas, exit aisles, and exit doorways shall be clearly identified on this plan. Emergency exit signage and exit pathway lighting shall be identified on the floor plan in accordance with the California Building and Fire Codes. The location and type of fire extinguishers shall be shown on the floor plan in accordance with Fire Department requirements.
- C. Structural calculations and plans for the anchorage and erection of the tent shall be submitted to the Building and Safety Division a minimum of 10 days prior to the commencement of the event. These plans and calculations shall be wet stamped and signed by a California Registered Architect or Engineer. The wind design factors used for the preparation of the calculations and plans shall utilize a Wind Exposure Factor "C" and a Basic Wind Speed Coefficient for 70 M.F.H.
- D. A current certificate of flame retardant treatment for the tent canvas shall accompany the structural calculations and plans for the tent.
- E. Portable restroom facilities shall be provided at each outdoor event site in accordance with Appendix C of the 2001 California Plumbing Code. At least one of the portable restroom facilities shall be in full compliance with the State

of California Disabled Access Regulations.

Electrical permits shall be issued for temporary electrical distribution systems at each event site. The Building and Safety Division shall be contacted for inspection of all temporary electrical distribution systems 24 hours prior to the commencement of the event. All generators, electrical cords and temporary wiring shall be installed and protected in accordance with the provisions contained in the California Electrical Code and the Uniform Fire Code.